

LEGAL NOTICE

Clay County will accept sealed bids for fuel, rock, sand and gravel.

Contact Mike Campbell, County Judge at 940.538.4651 for further information.

All bids must be submitted to the County Judge's office, Clay County Annex, 214 N. Main, Henrietta, Texas, by 9:00 a.m. by August 24, 2020. Bids will be opened during Clay County Commissioners' Court meeting beginning at 9:30 a.m. on August 24, 2020. Clay County reserves the right to accept or reject any or all bids.

All bids should be placed in a sealed envelope and marked "Fuel" or "Rock" and shall be submitted no later than 9:00 a.m. Monday, August 24, 2020 and submitted to:

Mike Campbell, County Judge
Clay County Courthouse
214 North Main Street
Henrietta, Texas 76365

CLAY COUNTY, TEXAS

REQUEST FOR BID

Supply of Gasoline and Diesel Fuel

The bid award shall be based upon the following:

- A. The bids submitted
- B. Conformity with the specifications
- C. The quality of the articles supplied
- D. Terms of delivery
- E. Repurchase agreements offered
- F. Terms of warranty offered

All bids submitted should include and take into account the aforementioned considerations reserved by the Commissioners' Court in its evaluation of the bid proposals received.

Any bidder not meeting a particular specification may list the exception on a separate sheet of paper for the consideration of the Commissioners' Court and submit the same with the bid proposal.

Clay County reserves the right to reject any or all bids, to waive any informality in bids, and to accept in whole or in part such bid or bids as may be deemed in the best interest of, and the most advantageous to the County.

Any questions in regard to fuel bid specifications can be directed to the respective Precincts at the following numbers:

Precinct No. 1 (940) 636-4071
Precinct No. 2 (940) 636-0140
Precinct No. 3 (940) 781-4779
Precinct No. 4 (940) 704-2288

Bids will be accepted no later than 9:30 a.m. on Friday, August 24, 2020 with bid opening during Clay County Commissioners' Court on Friday, August 24, 2020. All bid proposals should be sealed, marked "Bid on Fuel" and submitted to:

Mike Campbell, County Judge
Clay County Courthouse Annex
214 North Main Street
Henrietta, Texas 76365

CLAY COUNTY, TEXAS

SPECIFICATIONS

Supply of Gasoline and Diesel Fuel

GENERAL CONDITIONS:

- A. Prospective bidders must show the Commissioners' Court that they are qualified, responsible, and capable of fulfilling the conditions.
- B. If the contractor is unable to deliver on request within (8) eight hours' notice, the County reserves the right to purchase on the open market and charge the contractor the difference between the contract price and the purchase price.
- C. The County may grant such relief as appropriate if the contractor is unable to perform due to circumstances beyond his control and not attributable to fault or negligence on part of the contractor. The burden of proof of need for relief rests with the contractor and any request for relief must be presented to the Commissioners' Court in writing.

DELIVERIES AND QUANTITIES:

Prices bid shall be based on:

- 1. Bulk delivery by tank truck or transport to Clay County storage tanks at addresses specified herein and as directed by authorized County personnel.

ITEMS:

1. UNLEADED GASOLINE

<u>Delivery Locations</u>	<u>Gallons</u>
A. Byers, Texas	2,000
B. Dean, Texas	1,000
C. Midway, Texas	800
D. Bellevue, Texas	2,000
E. Henrietta, Texas (Sheriff's gasoline tank)	2,000

2. LOW SULPHUR PREMIUM DIESEL

<u>Delivery Locations</u>	<u>Gallons</u>
A. Byers, Texas	4,000
B. Dean, Texas	4,000

C. Midway, Texas	4,000
D. Bellevue, Texas	11,500

BID BASIS:

1. Contractors may bid for supply of any or all items at any or all locations or any combination thereof. The Court reserves the right to select one or several suppliers as determined to be most advantageous for the County.
2. In recognition of market price fluctuations for fuels, contractors may increase and decrease the bid price during the contract term based on increased or decreased product cost. However, in event any product cost is increased in excess of 5% over the initial bid price, the County reserves the right to select another supplier if the Court determines the increased price is not competitive with that of other area suppliers. Likewise, if the contractor's initial bid price does not remain competitive because of failure to pass product cost decrease to the County, the Court may select another supplier whose price more adequately reflects market conditions.
3. Prices bid must include state tax. If fuel is for off-road use, the County will provide certificate for exemption.
4. Prices bid must not include any federal taxes.
5. Bids will be submitted on the attached sheets.

BILLING:

Statements will not be accepted. In order to insure proper payment, contractors shall provide invoices to the County which shows the signature of the county employee receiving delivery. Invoices shall reflect the location of delivery and the street address shall be as noted below:

Clay County Precinct No. 1 - Byers
c/o Clay County Treasurer
214 North Main Street
Henrietta, Texas 76365-2858

Clay County Precinct No. 2 - Dean
c/o Clay County Treasurer
214 North Main Street
Henrietta, Texas 76365-2858

Clay County Precinct No. 3 - Midway
c/o Clay County Treasurer
214 North Main Street
Henrietta, Texas 76365-2858

Clay County Precinct No. 4 - Bellevue
c/o Clay County Treasurer
214 North Main Street
Henrietta, Texas 76365-2858

Clay County Sheriff's Department
c/o Clay County Treasurer
214 North Main Street
Henrietta, Texas 76365-2858

CLAY COUNTY, TEXAS

BID SHEET

Supply of Gasoline and Diesel Fuel

BIDDER'S COMPANY NAME _____

ADDRESS _____

PHONE _____

The undersigned hereby proposes and agrees to furnish the County's requirements for motor fuels in accordance with the specifications, terms, and conditions of the attached hereto and make a part of this offer.

Delivery Location - Unleaded Gasoline:

Bid Price per Gallon

Precinct No. 1--Byers, Texas	\$ _____
Precinct No. 2--Dean, Texas	\$ _____
Precinct No. 3--Midway, Texas	\$ _____
Precinct No. 4--Bellevue, Texas	\$ _____
Sheriff's Department--Henrietta, Texas (gasoline tank)	\$ _____

Delivery Location - Low Sulphur Premium Diesel:

Bid Price per Gallon

Precinct No. 1--Byers, Texas	\$ _____
Precinct No. 2--Dean, Texas	\$ _____
Precinct No. 3--Midway, Texas	\$ _____
Precinct No. 4--Bellevue, Texas	\$ _____

Authorized Signature